



## HIRED AND NON-OWNED AUTO QUESTIONNAIRE

**NAMED INSURED:** \_\_\_\_\_

1. For what purpose do you rent vehicles for business purposes?  
\_\_\_\_\_
2. Average number of rented autos rented/leased annually: \_\_\_\_\_
3. Average term of lease/rental agreement: \_\_\_\_\_
4. Do you require the employee drivers to have their own personal Auto policy?  Yes  No
5. Do you require the employees to carry minimum limits of liability of \$100,000 under their personal auto policy?  
 Yes  No  
If no, do you require that they carry at least state minimum limits?  Yes  No
6. How often are non-owned autos used in your business?  Daily  Weekly  Monthly
7. It is management's responsibility to establish and enforce driver selection criteria. Do you order MVRs annually for all employees and volunteers driving their own vehicles on your behalf for business purposes?  Yes  No
8. Have you had any non-owned auto losses in the past five years?  Yes  No (If yes, please attach current loss runs.)

### USE OF THE CLIENT'S VEHICLE

1. Do you ever use the client's vehicle when providing the named insured's services or performing the named insured's operations?  Yes  No (If yes, please answer questions a. thru c. below.)
  - a. If so, how often? \_\_\_\_\_
  - b. Do you verify that the client carries and maintains minimum limits of \$100,000 on their personal auto policy?  Yes  No  
If no, do you confirm that they carry at least state minimum limits?  Yes  No
  - c. Do you verify that coverage under the client's personal auto policy will extend to your use of the vehicle while providing the agreed upon services?  Yes  No

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, **which is a crime and subjects such person to criminal and civil penalties.**

By signing this application, the Applicant warrants that only those drivers that meet the following conditions will be allowed to drive on company business:

- a. No more than two moving violations within the past three years.
- b. No At-fault accidents within the past three years.
- c. No convictions of Driving Under the Influence (DUI), Reckless Driving, Driving While Intoxicated (DWI), Vehicular Manslaughter, Driving Dangerously, or other similar type of offense.

I understand that the information submitted herein becomes a part of my Application, and in the event that coverage is bound, is subject to the same warranty and conditions.

Insured's Signature \_\_\_\_\_

Printed Name and Title \_\_\_\_\_ Date \_\_\_\_\_